

Reply Slip for Supporting Organ Donation Publicity Campaign

Please return by fax to: Central Health Education Unit, Department of Health
Fax : 2591 6127

1. My company/organisation will support organ donation by –
(Please put a tick ✓ against the box)
 - Establishing linkage with the organ donation webpage of Department of Health to my organisation website
(website address): _____
 - Placing the organ donation leaflets and posters in eye-catching locations
 - Organising activities or sending messages through various means (e.g. emails, circulars, bills etc.) to encourage staff / clients / general public to donate organs
 - Others (please specify) _____

2. I agree / do not agree (please delete as appropriate) to have my organisation named as a supporter on the government's organ donation website at its next update.
 - * Please provide full English and Chinese name of your organization that will appear on the website if you agree to do so. We will make the necessary arrangement after seeking confirmation from you.

3. My company/organization requests the following quantity of promotional materials -
(i). Promotional Poster _____ nos. (ii). Promotional Leaflet _____ nos.
** We will contact you for collection of materials in due course

Requesting Party

Name of company/organization: (English) _____
(Chinese) _____

Category of company/organization: Government Sectors /Non-government Sectors /Private Sectors
(please delete if inappropriate)

Contact person: _____ Position: _____

Telephone : _____ Fax: _____

E-mail: _____

Signature: _____ Organisation Chop: _____

Date: _____

Collection of Personal Data

Statement of Purposes

1. Purpose of Collection

- i. The personal data are provided by clients with whom the Department of Health (DH) interacts in the delivery of services, and other related activities. The personal data provided will be used by DH for the following purposes -
 - (a) proof of eligibility;
 - (b) for preparing statistics, carrying out research or teaching purpose;
 - (c) record of visits/enquiries/complaints by outsiders; and
 - (d) to facilitate organisation of activities related to health education and community liaison.
- ii. The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to prove your eligibility for specific service/activities, to accede to your request or to conduct in-depth investigation in complaint case and hence cannot provide service/assistance to you.

2. Classes of Transferees

The personal data you provide are mainly for use within DH but they may also be disclosed to other Government bureaus/departments or relevant parties for the purposes mentioned in para. 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data. A fee may be imposed for complying with a data access request.

4. Enquiries

Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to : -

Head, CHEU

[Attn : SEO (HP)]

Address : 7/F., Southorn Centre

130, Hennessy Road

Wanchai

Hong Kong

Telephone : 2835 1821